

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

TERMS OF REFERENCES AND SPECIAL CONDITIONS OF THE BID

GAAL/119/2024/2025

SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT.

CLOSING DATE AND TIME OF BID

11 OCTOBER 2024 AT 11H00

BID VALIDITY PERIOD: 150 DAYS FROM THE CLOSING DATE

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1. INTRODUCTION

Gateway Airports Authority Limited (GAAL) seeks to appoint a suitably qualified, reputable, and experienced service provider for supply, delivery, installation and configuration of ICT equipment, and boardroom solutions that is compliant with virtual meetings applications (e.g. Microsoft teams, Zoom etc.), decommissioning and reinstallation of the parrot electronic projector screen, inclusive of three (3) years warranty and onsite support (next business day) at Polokwane International Airport.

The boardroom facilities must enable seamless and efficient meetings, presentations, and collaboration using virtual meetings applications (e.g. Microsoft Teams, Zoom etc.) and Audio-visual Conferencing or Boardroom Solution. The entity currently has one parrot electronic screen that must be decommissioned, and reinstalled/mounted in another training facility. The fully equipped boardroom solutions, high-definition projectors, and remote controls will be supplied, installed and configured, inclusive of the parrot electronic projector screen.

Full comprehensive testing and quality assurance must be conducted prior to signing off the project and payment of any invoices, to ensure that equipment's and boardroom solutions are installed, functional and configured up-to-standard. The service provider must understand and practice quality management in providing ICT equipment and maintenance; have a system in

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place to record all logged calls for equipment with onsite support, and three (3) years warranty (NBD) to ensure consistent standards and that the equipment functions properly.

2. SCOPE OF WORK

2.1 SPECIFICATIONS

The potential service provider must be able to supply, delivery, installation and configuration of ICT equipment, and boardroom solutions that is compliant with virtual meetings applications (e.g. Microsoft teams, zoom etc.), decommissioning and reinstallation of the parrot electronic screen, inclusive of three (3) years warranty and onsite support (next business day) at Polokwane International Airport as per below specification requirements.

2.1.1 SUPPLY AND DELIVERY OF LAPTOPS WITH THREE (3) YEARS ON-SERVICE WARRANTY AS PER BELOW SPECIFICATION.

Item	Description	Quantity
Laptops	<p>Laptops must strictly meet the minimum below specification, or be above the minimum requirements, including 3 years on-service warranty</p> <ul style="list-style-type: none"> ▪ Product Type: Notebook ▪ Microsoft Windows 11 	06

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	<ul style="list-style-type: none"> ▪ Processor: 13th Generation ▪ Display Diagonal: 15.6 inch ▪ HD Type: WUXGA ▪ Processor Model: Intel Core i7 ▪ Internal Memory: 16GB RAM ▪ Total Storage: 512 GB SSD ▪ Graphics Card: RTX A1000 Graphics card ▪ Ethernet Card: RJ45 on-board NIC ▪ Security Lock: Security Cable Lock ▪ Mouse: Cordless Mouse ▪ Warranty: 3 Years on-site support (next business day) ▪ Laptop Bag: Quality laptop bag with waterproof function and protective laptop storage for 15.6-inch laptop 	
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2.1.2 SUPPLY AND DELIVERY OF LAPTOPS WITH THREE (3) YEARS ON-SERVICE WARRANTY AS PER BELOW SPECIFICATION.

ITEM	Description	Quantity
Laptops	<p>Laptops must strictly meet the minimum below specification, or be above the minimum requirements, including 3 years on-service warranty - equivalent to HP/ DELL.</p> <ul style="list-style-type: none"> ▪ Product Type: Notebook ▪ Microsoft Windows 11 ▪ Processor: 13th Generation ▪ Display Diagonal: 14-inch 	08

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	<ul style="list-style-type: none"> ▪ HD Type: WUXGA Touch Screen ▪ Processor Model: Intel Core i7 ▪ Internal Memory: 16 GB RAM DDR5 ▪ Total Storage: 512 SSD ▪ Security Lock: Security Cable Lock ▪ Mouse: Cordless Mouse ▪ Docking Station: 11 in 1 Type-C multiport Docking Station ▪ Warranty: 3 Years on-site support (next business day) ▪ Laptop Bag: Quality laptop bag with waterproof function and protective laptop storage for 14-inch laptop (with wheels) 	
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2.1.3 SUPPLY AND DELIVERY OF DESKTOPS WITH THREE (3) YEARS ON-SERVICE WARRANTY AS PER BELOW SPECIFICATION.

ITEM	Description	Quantity
All-in-One Desktop	<p>Desktops must strictly meet the minimum below specification, or be above the minimum requirements, including 3 years on-service warranty – equivalent to HP/ DELL.</p> <ul style="list-style-type: none"> ▪ Product Type: Desktop ▪ Microsoft Windows 11 ▪ Processor: Core i7-12700 ▪ Display Diagonal: 23.8" ▪ Internal Memory: Up to 8GB (1 x 8 GB) DDR 3200 MHz 	06

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	<ul style="list-style-type: none"> ▪ Total Storage: 512 GB M.2 PCIe NVMe SSD ▪ Graphics Card: Intel® UHD Graphics ▪ Ethernet Card: RJ45 on-board NIC ▪ Security Lock: Security Cable Lock ▪ Wi-Fi enabled ▪ Warranty: 3 Years on-site support (next business day) 	
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2.1.4 SUPPLY AND DELIVERY OF LAPTOP CHARGERS

ITEM	Description	Quantity
Laptop Charger	<ul style="list-style-type: none"> ▪ Type 65Watts Universal Laptop Charger ▪ Compatible with ASUS Expert Book B3402FB and Dell Latitude 5320 	10

2.1.5 SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF NETWORK SWITCHES

ITEM	Description	Quantity
48 Port Network Switch	48-Port POE+ Network Switch, equivalent to Cisco Catalyst 2960-S Series	02
	Power Cable	02
	Rack Ears/Rack Mount Kit	04
	28-Port POE+ Network Switch, equivalent to Cisco Catalyst 2960-X Series	04

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28	Port	Power Cable	04
	Network Switch	Rack Ears/Rack Mount Kit	08

2.1.6 SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF UNINTERRUPTED POWER SUPPLY (UPS)

Item	Description	Quantity
UPS	<ul style="list-style-type: none"> ▪ Smart-UPS 10kVA/10kW On-Line, ▪ Rackmount 3U ▪ 230V/400V ▪ 6x C13+4x C19 IEC outlets ▪ Network Card + Smart Slot ▪ Extended Runtime ▪ Rail Kit Included, with Battery Bank ▪ Installation, configuration with existing equipment to ensure its functional 	02
UPS	<ul style="list-style-type: none"> ▪ Small UPS ▪ 2kVA 1600W Pf 0.8 On-line Tower UPS-2000=WPTU+ 	06

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2.1.7 SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF PROJECTORS, BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN, INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY)

The scope of the project shall cover the acquisition and implementation of the following:

- Acquisition of the hardware and software infrastructure.
- Installation of boardrooms solutions and mounting from the ceiling and roofing poles.
- Integration of new boardroom solutions with existing telephony.
- Decommissioning and re-installation of the parrot electronic projector screen, and provision of remote controls
- Supply of 2 High-Definitions Projectors.
- On the job training/skills transfer and enablement for business continuity and to minimize the risk of disruptions upon handing over and at the expiry of the contract.
- Training of end-users on implementation of the installed services and boardroom solutions.

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<u>PLEASE NOTE: ITEM, DESCRIPTION AND QUANTITY</u> to assist with pricing and quoting the correct amount as per the below technical specification.	
Item Description	Quantity
<p>The room shall have the main components in the solution as follows:</p> <ul style="list-style-type: none"> ▪ 86" D-LED touch screen Intelligent Collaboration Device, 4K60 resolution Smart Touchscreen displays (equivalent to Hikvision), can be an interactive white board and must include ▪ The Professional-Level 4K Video Camera. ▪ 2 um² ultra-large photosite size doubles the signal-to-noise ratio (SNR). ▪ Horizontal viewing angle: 80^o, vertical viewing angle: 50^o ▪ Auto-framing, automatically adjusts the camera based on the location of the participants. The camera displays all participants in a panoramic view and ensures that the participants are displayed in the center. ▪ Two speakers, frequency response range: 100Hz-20KHz, total power not less than 40W. ▪ Speaker tracking, automatically switch to the close-up picture of the speaker without manual intervention. 	03

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<ul style="list-style-type: none"> ▪ Collaboration Unbounded. ▪ Multi-Window and App Multiplier, deliver an enriched office ecosystem. ▪ Hub controller. ▪ Presentations using media transfer unit share Key for wireless presentations. ▪ VC comprising Virtual Meeting rooms (eg. Microsoft Teams Rooms, Zoom etc.) and Bring Your Own Device (BYOD) using share key with seamless transfer from personal devices to the main display. ▪ Camera tracking system with voice lift. ▪ At least 6 microphone arrays. ▪ Acoustic echo cancellation (AEC), automatic gain control (AGC), automatic noise reduction (ANR). ▪ AI-powered Audio and Video. ▪ Voice tracking, Auto-Framing and acoustic baffle deliver immersive experience. 12-meter sound pickup. ▪ The performance shall be no less than 15-10500, 8G DDR4 and 128SSD. ▪ 4 Spare inputs as requested for DSTV etc. ▪ Smart Touchscreen must be mounted on the ceiling and roofing poles. 	
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<ul style="list-style-type: none"> ▪ Supply of Full HD 1080p Projectors with 4000 Lumens ▪ Wi-Fi Capability and 2 HDMI ports ▪ VGA, Dual USB Ports, SD Slot and HDMI Compatible ▪ 3 Years Carry-in Warranty ▪ 23 x 10m HDMI Cables ▪ Extra 2 Projector Lamps 	02
<ul style="list-style-type: none"> ▪ Initial once off technical set-up of all 3 X (Boardroom Solutions) ▪ Decommissioning, reinstallation and mounting of One (01 X projector screen), inclusive of all mounting accessories ▪ Supply, installation and configuration inclusive of any other relevant technical set-up ▪ Set-up of Rules ▪ Skills transfer/on the job training for ICT officials. ▪ Training of end-users on implementation of the installed services and boardroom solutions. 	04

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2.1.8 SUPPLY AND DELIVERY OF ICT NETWORK TOOL KIT

ITEM	Description	Quantity
ICT Network Toolkit	<ul style="list-style-type: none"> ▪ 1 x Desoldering Pump ▪ 1 x Tin Wire Tube ▪ 1 x Wire Cutter ▪ 1 x Screwdriver ▪ 1 x Anti-Static Tweezers ▪ 1 x Soldering ▪ 1 x Crimping Tool ▪ 1 x Network Cable Tester ▪ 1 x Yellow Wire Stripper ▪ 1 x 2m Measuring Tape ▪ 1 x Punch Down Tool ▪ 1 x Tone Generator/LAN Cable Tracer ▪ 1 x Carry Bags 	04

2.1.9 SUPPLY AND DELIVERY OF CAMERA

ITEM	Description	Quantity
Camera	<ul style="list-style-type: none"> ▪ Camera kit with 24 - 120 mm Lens equivalent to Nikon F850 ▪ RF 200-800mm Lens with zoom telephoto ▪ Godox AD200 Pro Pocket Flash ▪ Camera carry back with safety pockets 	01

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2.1.10 SUPPLY AND DELIVERY OF MOBILE/MOVABLE SPEAKER

ITEM	Description	Quantity
Mobile/Movable Speaker and Microphones	<ul style="list-style-type: none"> ▪ Portable Powered Speaker with (2 x Wireless) Microphone equivalent to Hybrid PA15B Portable ▪ Portable, Battery Operated 15" Full Range ▪ Bluetooth, USB, FM Radio ▪ 2 x Wireless VHF Microphone. (with Batteries Included) ▪ Bass, Mid and Treble EQ Controls. ▪ Aux Input (RCA and 3.5mm Jack) ▪ External Mic Input and Line XLR Output. ▪ 75 Watt RMS. ▪ Battery Duty Cycle – 6 Hour at Max Output. 	01
Podium/ Mobile Speaker Table	<ul style="list-style-type: none"> ▪ 1pc Mobile Speaker Table/Podium with Water Cup Shelf, ▪ Acrylic Speaker Table/Podium Easy to Move, ▪ Suitable for meeting speech/Classroom teacher lecture multiple scenes/hotel welcome reception 	01

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2.1.11 SUPPLY AND DELIVERY OF RECORDING DEVICE AND PORTABLE SPEAKERS

ITEM	Description	Quantity
Recording Device	8GB portable recorder with built-in LCD display for status updates. <ul style="list-style-type: none"> ▪ The internal flash memory is 8GB, which can record high quality voice for several hours. ▪ Can be charged via USB or adapter with DC5V output (not included) ▪ Audio playback in multiple formats; includes an auto power on/off function. ▪ High speed data connection with USB 2.0 as well as 3.5mm earphone socket. ▪ Battery last up to 30 hours. 	04
Portable Video Conferencing Speaker	<ul style="list-style-type: none"> ▪ Portale Video Conferencing Speaker ▪ Device type: Universal, connectivity technology. ▪ Maximum operating distance: 100 m. ▪ Connectivity technology: Wired & Wireless ▪ Interface: USB/Bluetooth, ▪ Bluetooth profiles: A2DP, HFP, HSP. Power ▪ Source Type: Battery, ▪ Battery life (max): 15 h, Power requirements: 5V DC. 	05

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2.1.12 SUPPLY AND DELIVERY OF EXTERNAL HARD DRIVE, ETHERNET TO USB ADAPTER

ITEM	Description	Quantity
External Hard Drive	<ul style="list-style-type: none"> ▪ 1TB 2.5-Inch USB 3.0 Portable External Hard Drive 	06
External DVD Drives	<ul style="list-style-type: none"> ▪ External DVD-RW ▪ Type-C External DVD Drive USB 3.0 	03

2.1.13 SUPPLY, DELIVERY AND INSTALLATION OF ENTERPRISE NETWORK ATTACHED STORAGE (NAS)

ITEM	Description	Quantity
Enterprise Network Attached Storage (NAS)	NAS 17 Bay NAS Intel 9 th Xeon E-2224 8GB DDR4 ECC UDIMM 1 GbE X 4 M.2 Drive Slots x2 (22110/2280/2260/2242 SATA/NVMe SSD) PCIe Gen, AS-32GECD4-U, 128GB ECC UDIMM DDR 288Pin RAM Seagate Ironwolf ST6000VN006 6TB 3.5" HDD NAS Drives x17 SATA 6GB/s Interface 1-8 Bays Supported, MUT 180TB/Year	01

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	RV: Yes Dual, 180 TB/Year RV: Yes Dual Ethernet Adapter	
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2.1.14 SUPPLY AND DELIVERY OF OFFICE PRINTERS/PHOTOCOPIER

ITEM	Description	Quantity
3-in-1 Office printer/photocopier	<p>3in1 Color Laser Printer Equivalent with toner equivalent to HP Color LaserJet Pro MFP M277dw</p> <ul style="list-style-type: none"> ▪ Printer Functions: Print, copy, scan ▪ Print technology: Laser ▪ Printing: Color printing ▪ Print quality black (best): 1200 x 1200 DPI Fine Lines ▪ Print speed black (ISO, A4): Up to 40 ppm ▪ Duplex printing: Automatic (default) ▪ Duty cycle (monthly, A4): Up to 80,000 pages ▪ Recommended Monthly Page Volume: 750 to 4,000 ▪ Scanner Type: Flatbed, ADF ▪ Scanning: Color Scanning ▪ Optical Scanning Resolution: 1200 x 1200 DPI ▪ Scan Speed (normal, A4): Up to 29 ppm/46 ipm (b&w), up to 20 ppm/34 ipm (color) 	06

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	<ul style="list-style-type: none"> ▪ Duplex ADF Scanning: Yes ▪ Scan Speed Duplex (normal, A4): Up to 46 ipm (b&w), up to 34 ipm (color) ▪ Scan Technology: Contact Image Sensor (CIS) ▪ Copying: Mono/Colour copying ▪ Maximum Copy Resolution: 600 x 600 DPI ▪ Maximum ISO A-series Paper Size: A4 ▪ Connectivity Standard: 1x Hi-Speed USB 2.0; 1x rear host USB; 1x Front USB port; 1x Gigabi Ethernet LAN 10/100/1000BASE-T network; 802.3az(EEE); 802.11b/g/n / 2.4 / 5 GHZ Wi-Fi radio + BLE 	
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3. EVALUATION CRITERIA

All bids will be evaluated in terms of administrative/mandatory requirements, functionality/functional requirements and preference point system.

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Administrative (mandatory) Criteria (Gate 0)	Functionality Evaluation Criteria (Gate 1)	Price and Specific Goals Evaluation Criteria (Gate 2)
Suppliers must submit all documents as outlined in paragraph 3.1 (Table 1) below. Only bidders that comply with all these criteria will proceed to Gate 1.	Bidder(s) are required to achieve a minimum of 95 points out of 130 points to proceed to Gate 3 (Price and Specific goals).	Supplier(s) will be evaluated on price (weighted price) as per scope of work and specific goals claimed points as stipulated on SBD 6.1 (paragraph 4.2).

3.1 Gate 0: Administrative (mandatory) requirements

Supplier (s) must submit the documents listed in **Table 1** below. All documents must be completed and signed in black ink by the duly authorised representative of the prospective bidder(s). **Correction fluid is not allowed and any cancellation on the bid document must be initialled by the authorized signatory.** During this phase, Bidders' responses will be evaluated based on compliance with the listed administration and mandatory bid requirements. The bidder(s) quotation will be disqualified for non-submission of any of the documents.

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Table 1: Documents that must be submitted for administrative/mandatory requirements.

Document that must be submitted	Non-submission will result in disqualification.	
Invitation to Bid – SBD 1	YES	Complete and sign the supplied pro forma document with a fixed physical address for their business operations for in-loco inspection.
Declaration of Interest – SBD 4	YES	Complete and sign the supplied pro forma document.
Preference Point Claim Form – SBD 6.1	YES	Non-submission of below documents/information for verification will lead to a zero (0) score on Specific goals. <ul style="list-style-type: none"> ▪ Full CSD Report ▪ Medical certificate for disability ▪ Proof of address not older than three months.
Proof of registration on Central Supplier Database (CSD) (detailed CSD report)	YES	Bidder must be registered as a service provider on the Central Supplier Database (CSD).
OEM Partnership Letter(s) for the brands that will be supplied.	Yes	Bidder must submit OEM Partnership Letter(s) for the brands that will be supplied.
International Standard Organisation 9001 certificate	Yes	Bidders must submit ISO 9001 certificate.

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<p>The supplier must be registered/listed on SITA contract RFB 740/2022 for the provision of outright purchase for personal computers, mobile devices and services, outright purchase of computer peripherals, consumables and services</p> <p>Only bidders listed on SITA contract RFB 740/2022 and accredited for Limpopo Province are eligible to respond to this bid.</p>	<p>Yes</p>	<p>Bidder must submit appointment letter from SITA stating the province/s accredited with the approved specific brand/s for ICT equipment.</p>
<p>Pricing Schedule/Bid offer</p>	<p>YES</p>	<p>Bid offer /pricing structure must be completed in full for all service categories. Where bidder has omitted to put price for certain price categories the price offer will not be accepted and will be disqualified as it will not be comparable with others who have quoted for all service categories.</p>

3.2. Gate 2: Functionality Evaluation Criteria

All bidders are required to respond to the functionality evaluation criteria.

Only Bidders that have met the Administrative and/or Mandatory Criteria in (Gate 0) will be evaluated in Gate 1 for functionality as per below table:

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Functionality Evaluation – Bidders will be evaluated out of 130 points and are required to achieve minimum threshold of 95 points to proceed to Gate 2 for Price and Specific goals evaluations; and

As part of due diligence, the entity may conduct a site visit at the bidders' place of business (as per the physical address provided by the bidder on SBD1) and/or at client of the Bidder (reference) for validation of the services previously rendered.

Evaluation Criteria for Functionality is as Follows:

Criteria	Sub-Criteria	Weight of Criterion	Bidder Score
Contactable reference letter(s) covering provision of ICT equipment.	Submit a contactable reference letter covering provision of ICT equipment.	5 Letters = 25 4 Letters = 20 3 Letters = 15 2 Letters = 10 1 Letter = 5 0 Letter = 0	
Contactable reference letter(s) covering provision and implementation of boardroom solution or	Submit a contactable reference letter covering provision and implementation of boardroom solution or audio video conferencing.	4 or more Letters = 20 3 Letters = 15 2 Letters = 10 1 Letter = 5 0 Letter = 0	

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

audio video conferencing.			
The Bidder must provide Two (02) resources with IT Diploma/Degree or equivalent qualification. The resources must provide a certificate in the brand or equipment they will be providing and supporting.	Submit CV of the Two (2) resources and Certified copies of Qualification in IT or any equivalent not older than 6 months.	2 CV's of the 2 resources with 2 Certified Copies of Qualification not older than 6 months = 40 1 CV for 1 resource with 1 Certified Copy of Qualification not older than 6 months = 20 No CV and No Qualification = 0	
The Bidder must provide One (01) resource certified in Audio-Visual/Unified Communication or Networking.	Submit CV of the One (1) resource and Certified copy of Qualification in Audio-Visual/Unified Communication or Networking or any	1 CV's of the resource with 1 Certified Copy of Qualification not older than 6 months = 10	

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

	equivalent not older than 6 months.	No CV and No Qualification = 0	
Financial Viability	Bidders must submit stamped Bank Letter Confirming ability to execute project for the period of the contract with minimum of R 3 000 000.	Above 3 million = 15 points Above 2 to 3 million = 10 points 1 to 2 million = 5 points Below 1 million = 0 point	
Company Demographic address/Company's proof of address/residence (e.g. Municipal bill document for rates and taxes, letter from traditional council/Chief authority/lease agreement or any other valid proof of address	Provide a valid Company's proof of address/residence (e.g. Municipal bill document for rates and taxes, letter from traditional council/Chief authority/lease agreement or any other valid proof of address not older than 6 months.	Outside of Limpopo Province = 5 Outside Capricorn District = 10 Capricorn District = 20	

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

not older than 6 months.			
Total		130	

3.3 Gate 3: Preference Point System

Preference Points System where the 80 points are awarded for price and the 20 points are awarded for specific goals as follows:

FINAL EVALUATION CRITERIA	POINTS
Price	80
Specific goals	20
Total	100

4. BID SUBMISSION

All bids and supporting documents must be placed and/or couriered in a bid box located at Admin Block, Polokwane International Airport on or before the stipulated closing date and time as indicated in the SBD1.

Bids will only be considered if received by the entity on or before the closing date and time.

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

Suppliers are required to submit their quotations and supporting documents in a clearly marked envelopes as follows: -

ENVELOPE 1 (ADMINISTRATIVE AND/OR MANADATORY & FUNCTIONALITY)	ENVELOPE 2 (PRICE & SPECIFIC GOALS)
<p>Exhibit 1:</p> <p>Administrative and mandatory documents (<i>Refer to Section 3.1 - Gate 0: Administrative requirements (Table 1)</i>) and Detailed Pricing Schedule (<i>Pricing Submission</i>)</p>	<p>Exhibit 3:</p> <p>SBD 6.1: Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022.</p>
<p>Exhibit 2:</p> <p>Functionality Responses and Bidder Compliance Checklist for Technical Evaluation.</p> <p>Supporting documents for technical responses. (<i>Refer to Section 3.3 - Gate 2: Functionality Evaluation Criteria</i>)</p>	<p>Exhibit 4:</p> <p>General Conditions of Contract (GCC)</p>
	<p>Exhibit 5:</p> <ul style="list-style-type: none"> • Company Profile • Any other supplementary information

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

5. TERMS AND CONDITIONS

5.1 Supplier Due Diligence

5.1.1 GAAL reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period and this may include pre-announced/ non-announced site visits. During the due diligence process the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or parts thereof.

5.2 Counter Conditions

5.2.1 Bidders' attention is drawn to the fact that amendments to any of the bid conditions or setting of counter conditions by bidders may result in the invalidation of such bids.

5.3 Negotiation

5.3.1 GAAL reserves the right to negotiate with the preferred bidders prior to award and with the successful bidders(s) post award.

5.4 Bid Enquiries

5.4.1 All enquiries should be in writing to scmgroup@gaal.co.za, for technical enquiries to monicca.mnisi@gaal.co.za. The closing date for receipt of all

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enquiries is 4 October 2024. All enquiries beyond the closing date will not be considered.

5.5 Communication and Confidentiality

5.5.1 If a bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in this bid or any other information provided by GAAL (other than minor clerical matters), the bidder must promptly notify GAAL in writing of such discrepancy, ambiguity, error or inconsistency in order to afford GAAL an opportunity to consider what corrective action is necessary (if any).

5.5.2 Any actual discrepancy, ambiguity, error or inconsistency in this bid or any other information provided by the GAAL will, if possible, be corrected and provided to all bidders without attribution to the bidder who provided the written notice.

5.5.3 All communication between the bidder and Supply Chain Management office must be done in writing.

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

**PART A
INVITATION TO BID**

SBD 1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)			
BID NUMBER:	GAAL/119/2024/2025	CLOSING DATE:	11 OCTOBER 2024
		CLOSING TIME:	11H00
DESCRIPTION	SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ICT EQUIPMENT AND BOARDROOM SOLUTION THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.G MICROSOFT TEAMS, ZOOM etc), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY).		
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)			
ADMIN BLOCK			
N1 NORTH TO MAKHADO			
GATEWAY WEG			
POLOKWANE, 0700			
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	JULIUS RAMATJIE	CONTACT PERSON	MONICCA MNISI
TELEPHONE NUMBER	087-291-1088	TELEPHONE NUMBER	087-291-1054
FACSIMILE NUMBER	015-288-0125	FACSIMILE NUMBER	015-288-0122
E-MAIL ADDRESS	scmgroup@gaal.co.za	E-MAIL ADDRESS	monicca.mnisi@gaal.co.za
SUPPLIER INFORMATION			
NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE	NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes No [IF YES ENCLOSE PROOF]	<input type="checkbox"/>		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	<input type="checkbox"/> No

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

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SBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: GAAL/119/2024/2025
Closing Time 11:00	Closing date: 11 OCTOBER 2024

OFFER TO BE VALID FOR 150 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
----------	----------	-------------	---

- Required by:
- At:
- Brand and model

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- Country of origin
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
*Delivery: Firm/not firm
- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

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BIDDER'S DISCLOSURE

SBD 4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

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3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

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I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

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SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

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The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

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(e) “the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)}
 \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10}
 \end{array}$$

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \quad \text{or} \quad Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

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Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises with ownership of 51% or more by person/s who are black	5	
Enterprises with ownership of 51% or more by person/s who are women	5	
Enterprises with ownership of 51% or more by person/s who are youth	4	
Enterprises with ownership of 51% or more by person/s with disability	2	
Small, Medium and Micro Enterprises (SMMEs and QSEs)	4	
Total	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

SPECIFICATION FOR SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF ICT EQUIPMENT, AND BOARDROOM SOLUTIONS THAT IS COMPLIANT WITH VIRTUAL MEETINGS APPLICATIONS (E.g. MICROSOFT TEAMS, ZOOM etc.), DECOMMISSIONING AND REINSTALLATION OF THE PARROT ELECTRONIC PROJECTOR SCREEN INCLUSIVE OF THREE (3) YEARS WARRANTY AND ONSITE SUPPORT (NEXT BUSINESS DAY) AT POLOKWANE INTERNATIONAL AIRPORT

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

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- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) Recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

 SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:
DATE:
ADDRESS:

